



National Association of Women in Construction

2016-2017 Chapter Leadership Training Series

Via – Freeconferencecall.com

"Leaders don't create followers, they create more leaders." – *Tom Peters*

| Session | Topic | Date | Presenter |
|-------------|---|---|---|
| Session 1: | “Conducting an Audit/Review of Chapter Financial Records” | Tuesday October 4, 2016 7PM ET | Anne Pflieger NAWIC Treasurer |
| Session 2: | “Do’s & Don’ts of Meeting Minutes” | Tuesday November 15, 2016 6PM CT | Diane Mike NAWIC Secretary |
| Session 3: | “Treasurer Duties & Keeping Records” | Wednesday November 30, 2016 7PM ET | Anne Pflieger NAWIC Treasurer |
| Session 4: | “Chapter Vice President as Committee Chair Coordinator” | Thursday December 8, 2016 7PM ET | Dove Sifers-Putman NAWIC Vice President |
| Session 5: | “Active Listening – for Chapter Presidents” | January 2017 | Catherine Schoenenberger NAWIC President-Elect |
| Session 6: | “NAWIC Election Protocol – Chapter, Regional, National” | February 2017 | Deb Gregoire NAWIC Parliamentarian |
| Session 7: | “NAWIC Office: Information EVERY Chapter Needs to Know” | March 2017 | Dede Hughes NAWIC Executive Vice President |
| Session 8: | “Evaluating Chapter Effectiveness” | April 2017 | Riki Lovejoy NAWIC Immediate Past President |
| Session 9: | “Relationship of NAWIC National & Chapter Charter” | May 2017 | Tentative NAWIC Legal Counsel |
| Session 10: | “Effective Mentoring of Future Chapter Leadership” | June 2017 | Connie Leopard NAWIC President |
| Session 11: | “How to Prepare a Chapter Budget” | July 2017 | Anne Pflieger NAWIC Treasurer |