



National Association of Women in Construction

2016-2017 Chapter Leadership Training Series

Via – Freeconferencecall.com

"Leaders don't create followers, they create more leaders." – *Tom Peters*

Session	Topic	Date	Presenter
Session 1:	“Conducting an Audit/Review of Chapter Financial Records”	Tuesday October 4, 2016 7PM ET	Anne Pflieger NAWIC Treasurer
Session 2:	“Do’s & Don’ts of Meeting Minutes”	Tuesday November 15, 2016 6PM CT	Diane Mike NAWIC Secretary
Session 3:	“Treasurer Duties & Keeping Records”	Wednesday November 30, 2016 7PM ET	Anne Pflieger NAWIC Treasurer
Session 4:	“Chapter Vice President as Committee Chair Coordinator”	Thursday December 8, 2016 7PM ET	Dove Sifers-Putman NAWIC Vice President
Session 5:	“Active Listening – for Chapter Presidents”	January 2017	Catherine Schoenenberger NAWIC President-Elect
Session 6:	“NAWIC Election Protocol – Chapter, Regional, National”	February 2017	Deb Gregoire NAWIC Parliamentarian
Session 7:	“NAWIC Office: Information EVERY Chapter Needs to Know”	March 2017	Dede Hughes NAWIC Executive Vice President
Session 8:	“Evaluating Chapter Effectiveness”	April 2017	Riki Lovejoy NAWIC Immediate Past President
Session 9:	“Relationship of NAWIC National & Chapter Charter”	May 2017	Tentative NAWIC Legal Counsel
Session 10:	“Effective Mentoring of Future Chapter Leadership”	June 2017	Connie Leopard NAWIC President
Session 11:	“How to Prepare a Chapter Budget”	July 2017	Anne Pflieger NAWIC Treasurer