



## National Association of Women in Construction

**2016-2017 Chapter Leadership Training Series**

Via – Freeconferencecall.com

"Leaders don't create followers, they create more leaders." – *Tom Peters*

	Topic	Date	Presenter
Session 1:	"How to Conduct Audit/Review of Chapter Financial Records"	October 4, 2016 7 pm	Anne Pfleger NAWIC Treasurer
Session 2:	"Do's & Don'ts of Meeting Minutes"	November 2016	Diane Mike NAWIC Secretary
Session 3:	"Treasurer Duties & Keeping Records"	November or December 2016	Anne Pfleger NAWIC Treasurer
Session 3:	"Chapter Vice President as Committee Chair Coordinator"	December 2016	Dove Sifers-Putman NAWIC Vice President
Session 4:	"Active Listening – for Chapter Presidents"	January 2017	Catherine Schoenenberger NAWIC President-Elect
Session 5:	"NAWIC Election Protocol – Chapter, Regional, National"	February 2017	Deb Gregoire NAWIC Parliamentarian
Session 6:	"NAWIC Office: Information EVERY Chapter Needs to Know"	March 2017	Dede Hughes NAWIC Executive Vice President
Session 7:	"Evaluating Chapter Effectiveness"	April 2017	Riki Lovejoy NAWIC Immediate Past President
Session 8:	"Relationship of NAWIC National & Chapter Charter"	May 2017	Tentative NAWIC Legal Counsel
Session 9:	"Effective Mentoring of Future Chapter Leadership"	June 2017	Connie Leipard NAWIC President
Session 10:	"How to Prepare a Chapter Budget"	July 2017	Anne Pfleger NAWIC Treasurer

# Training to be an Effective Leader

- Date, time and call in information for each sessions will be communicated via:

- Professional Development & Education Committee monthly newsletter

National Association of Women In Construction



**THE CONNECTION**  
*Connecting leaders and members to success from NAWIC*



- The Connection newsletter

**NAWIC Builds**  
Professional Development Program

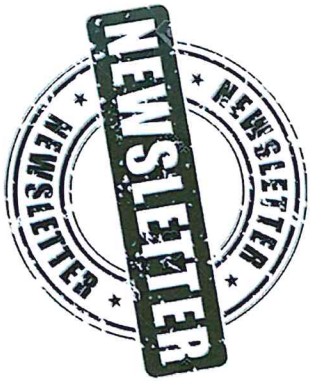
- National website calendar

<http://www.nawic.org/Calendar.asp>

**Calendar of Events**

SUN	MON	TUE	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Regional Newsletters



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